

Shop Talk: NHSN Updates & Technical Assistance

Welcome!

- All lines are muted, so please ask your questions in Q&A
- For technical issues, chat to the ‘Technical Support’ Panelist
- Please actively participate in polling questions that will pop up on the lower righthand side of your screen

We will get started shortly!



Quality Improvement Organizations

Sharing Knowledge. Improving Health Care.
CENTERS FOR MEDICARE & MEDICAID SERVICES



The Quality Improvement Services Group of
ALLIANT HEALTH SOLUTIONS

Shop Talk: NHSN Updates & Technical Assistance



January 2021

Presented by:

Marilee H. Johnson, MBA, MT (ASCP)

Technical Advisor, Infection Prevention



 **ALLIANT**
QUALITY

The Quality Improvement Services Group of
ALLIANT HEALTH SOLUTIONS

Amy Ward, MS, BSN, RN, CIC

INFECTION PREVENTION SPECIALIST

Amy is a registered nurse with a diverse background in acute care nursing, microbiology, epidemiology and infection control. She is passionate about leading and mentoring new and future infection preventionists in their career paths. Over the past several years, her focused efforts in C. difficile infection reduction lead to significant local improvements in patient outcomes, antimicrobial use, and C. difficile rates.

Amy enjoys spending time with family. She loves all the time she can get outdoors cycling and running.

Contact:

Amy.Ward@AlliantHealth.org



Marilee Johnson

INFECTION PREVENTION TECHNICAL ADVISOR

BS Medical Technology UNC-Chapel Hill, MT (ASCP)

MBA, Meredith College, Raleigh, NC

- WakeMed Health & Hospitals, Infection Prevention Team, Public Health Epidemiologist and Microbiology Laboratory Technologist
- NC Division of Public Health - NC One & Only Campaign and Antibiotic Stewardship Programs.
- Alliant Quality - C difficile Reporting & Reduction Initiative for Georgia & NC nursing homes, 11th & 12th Scope of Work.
- Infection Prevention Training through NC SPICE (North Carolina Statewide Program in Infection Control & Epidemiology) and the CDC's Nursing Home Infection Preventionist Training Course.
- Association of Professionals in Infection Control & Epidemiology (APIC).

Growing herbs, flowers, and a few veggies, reading, hiking,

marilee.johnson@allianthealth.org

919.695.8331



Guest Panelists



Andrew Turner

User Support Specialist II

CACI, subcontractor to Leidos

Contractor for the National Healthcare Safety Network (NHSN) NCEZID,
Division of Healthcare Quality Promotion (DHQP)

National Center for Emerging and Zoonotic Infectious Disease Centers for
Disease Control and Prevention

Robert Maxwell

User Support Specialist II

CACI, subcontractor to Leidos | Contractor for the National Healthcare Safety
Network (NHSN) NCEZID, Division of Healthcare Quality Promotion
(DHQP) National Center for Emerging and Zoonotic Infectious Disease
Centers for Disease Control and Prevention

Disclaimer

- I do **not** work for NHSN, SAMS, CDC, or CMS.
- I am **not** the SAMS or NHSN help desk
- I **am** the technical advisor for infection prevention for Alliant Quality, the QIO for Alabama, Florida, Georgia, Kentucky, Louisiana, North Carolina and Tennessee

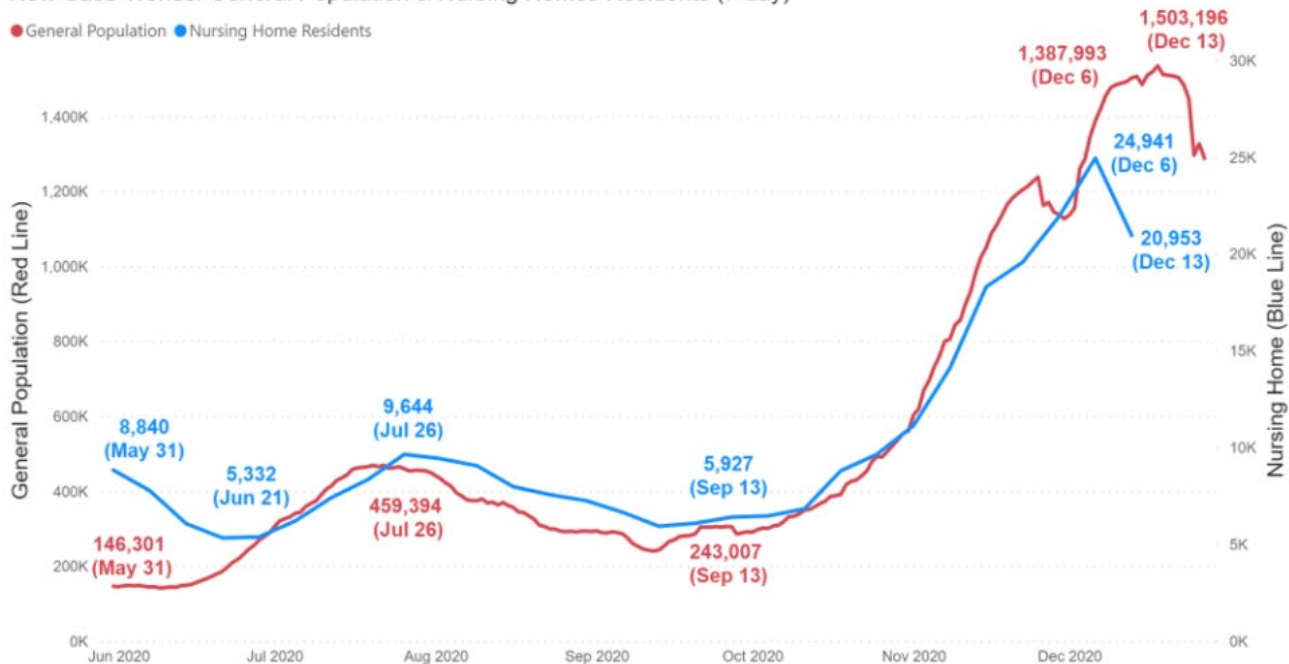
Goals

- Address common problems with NHSN data reporting.
- Answer technical questions for reporting data
- Review updates to NHSN reporting and COVID-19 Testing

COVID-19 New Cases: General Population & Nursing Homes

New Case Trends: General Population & Nursing Homes Residents (7-day)

● General Population ● Nursing Home Residents



Data Through: Nursing Home - Dec 13, 2020; Community - Dec 27, 2020 **Sources:** NHSN and Johns Hopkins University
Notes: Nursing Home data shown passed NHSN's Quality Assurance check.

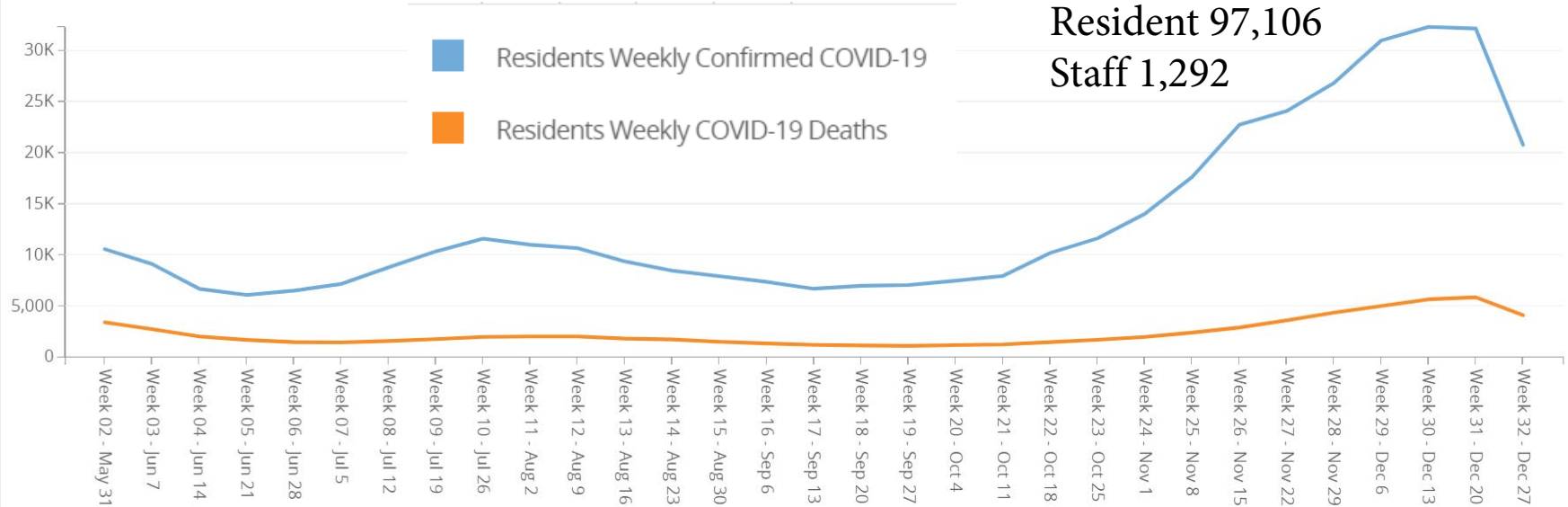
<https://www.ahcanca.org/Data-and-Research/Pages/default.aspx> date accessed 1/12/21

Total Confirmed Cases
Resident 497,693
Staff 425,357

Deaths
Resident 97,106
Staff 1,292

Weekly Resident COVID-19 Confirmed Cases and Deaths

Note: The most recent week's data is considered preliminary and will be updated the following week.



<https://data.cms.gov/Special-Programs-Initiatives-COVID-19-Nursing-Home/Weekly-Resident-COVID-19-Confirmed-Cases-and-Death/76cj-ur8k>



Summary of Data Quality Issues

Submitted Data N					
Count	Col				Grand Total
Row Labels	6-Dec	13-Dec	20-Dec	27-Dec	
AL		2	6	22	30
FL	5	8	17	76	106
GA	2	2	5	27	36
KY	3	2	4	30	39
LA	2		6	24	32
NC	5	3	3	34	45
TN	1	2	2	21	26
Grand Total	18	19	43	234	314

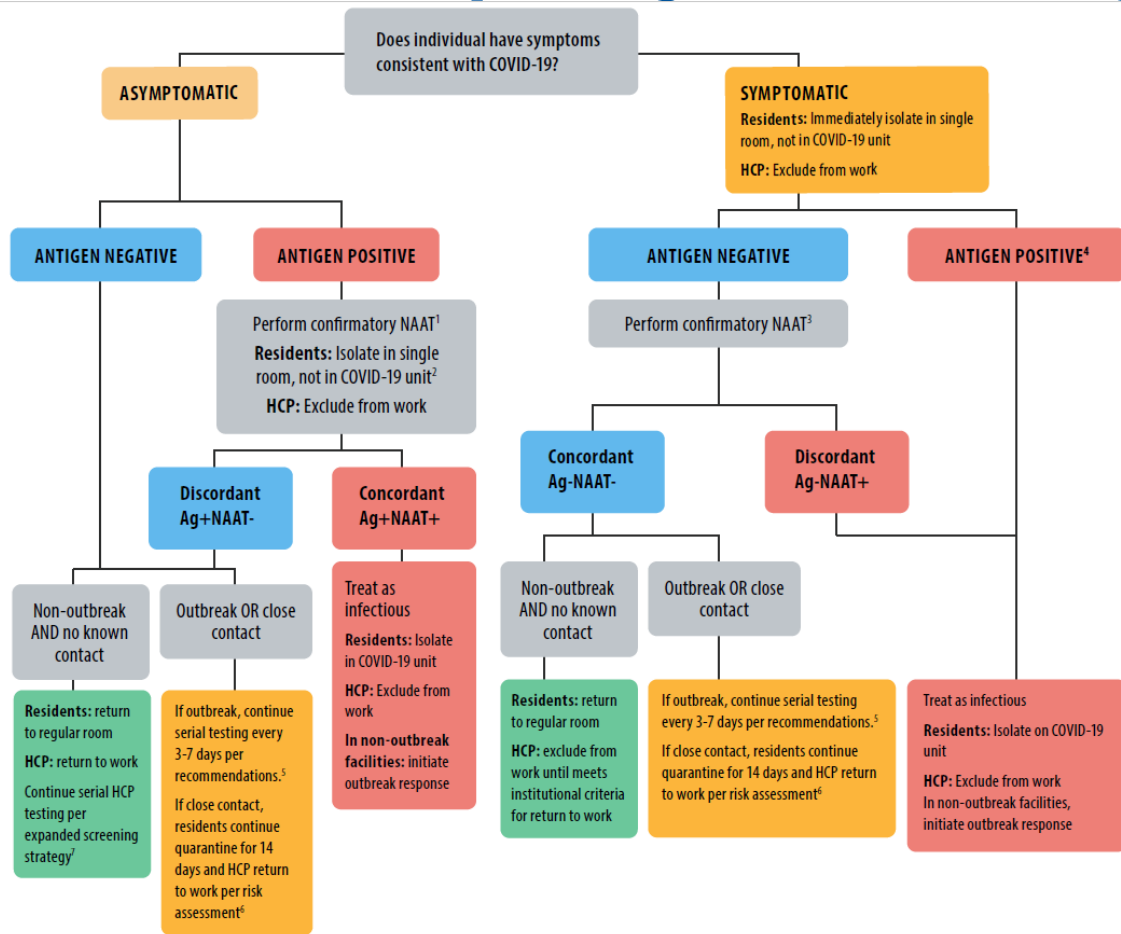
Data is still missing

And Not Passing Quality Assurance

Submitted Data Y					
Passed Quality Assurance N					
Count of Federal Provide Col	Dec				Grand Total
Row Labels	6-Dec	13-Dec	20-Dec	27-Dec	
AL	7	6	5	3	21
FL	22	21	16	14	73
GA	12	12	9	8	41
KY	10	9	9	9	37
LA	12	12	7	7	38
NC	11	11	11	8	41
TN	5	5	5	5	20
Grand Total	79	76	62	54	271

[NHSN Data on CMS website as of December 27th, 2020](#)

Interpreting COVID-19 Antigen Test



<https://www.cdc.gov/coronavirus/2019-ncov/hcp/nursing-homes-antigen-testing.html>

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/hcp/nursing-home-testing-algorithm-508.pdf>

Revised Guidance for Antigen Tests

As of January 7, 2021

- Revised guidance on when to perform confirmatory tests. In general, asymptomatic people who test antigen positive should have a confirmatory test performed. Symptomatic people who test antigen negative should have a confirmatory test performed.
- Confirmatory test should be performed with nucleic acid amplifications tests (NAAT) such as reverse transcriptase polymerase chain reaction (RT-PCR).
- Expanded the intended audience to include all long-term care facilities, including nursing homes.
- Added links to [Point of Care Testing](#) and [Testing and Management Considerations for Nursing Home Residents with Acute Respiratory Illness Symptoms when SARS-CoV-2 and Influenza Viruses are Co-circulating](#)

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/nursing-homes-antigen-testing.html>

Vaccinations in Nursing Homes

- As of January 12th, 9,327,138 have received the 1st Dose in the US, of those 951,774 were in nursing homes
- Keep encouraging your staff and residents!

<https://www.cdc.gov/nhsn/ltc/weekly-covid-vac/index.html>

<https://covid.cdc.gov/covid-data-tracker/#vaccinations>

<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/index.html>

<https://www.cdc.gov/nhsn/pdfs/ltc/covidvax/weekly-covid-reporting-508.pdf>

Point-Of-Care-Test Result Reporting

Nursing Homes **shall** report data for all testing completed, for each individual tested, within 24 hours of results being known or determined, on a daily basis to the appropriate state or local public health department based on the individual's residence

The NHSN POCT Tool is the **preferred** option

Jan 12th

Updated training <https://www.cdc.gov/nhsn/pdfs/covid19/lcfc/poc-testing-training-508.pdf>

FAQs <https://www.cdc.gov/nhsn/pdfs/covid19/lcfc/lcfc-poc-faq-508.pdf>

How to report COVID-19 POCT Lab Data

<https://www.cdc.gov/coronavirus/2019-ncov/lab/reporting-lab-data.html>

FAQs <https://www.cms.gov/files/document/covid-fqs-snf-testing.pdf>

HHS Lab Reporting Guidance-January 8th, 2021 <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>

Point-Of-Care Test Result Reporting

Reminder

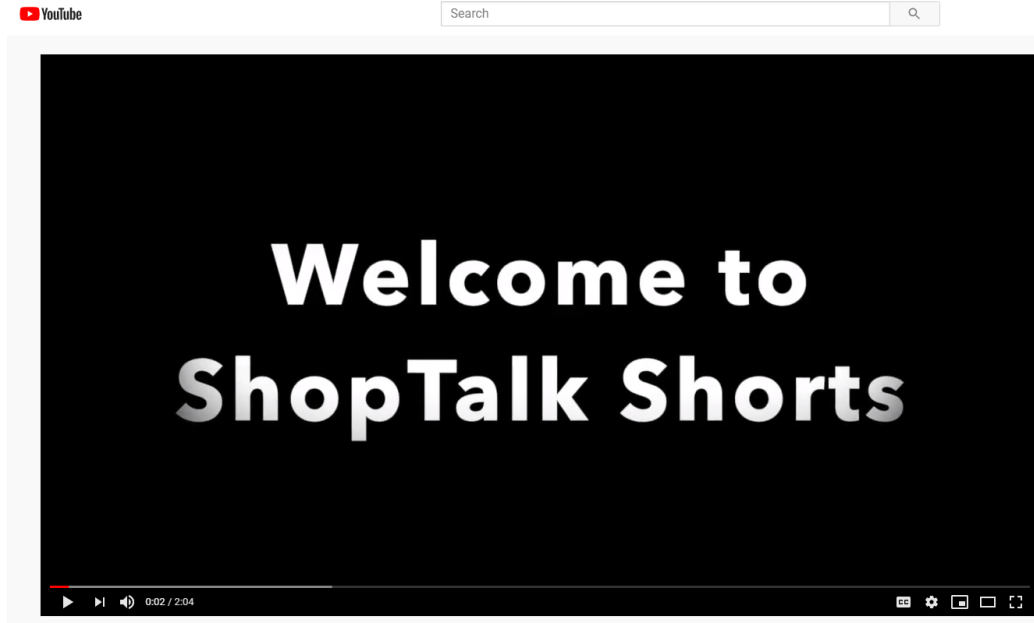
FACADM will add Staff rights to each user

Rights	Long Term Care Facility
Administrator	<input checked="" type="checkbox"/>
All Rights	<input checked="" type="checkbox"/>
Analyze Data	<input type="checkbox"/>
Add, Edit, Delete	<input type="checkbox"/>
View Data	<input type="checkbox"/>
Staff - Add, Edit, Delete	<input checked="" type="checkbox"/>
Staff - View	<input checked="" type="checkbox"/>
Customize Rights	<input type="checkbox"/>

Effective Rights Save Back

<https://www.cdc.gov/nhsn/pdfs/covid19/lctf/poc-testing-training-508.pdf>

Shop Talk Shorts YouTube Channel



<https://www.youtube.com/playlist?list=PLXWmxni-xNHspWHhLLIrqcLGlzXZPljIF>

Polling-Please let us know a few things...

1. What state are you from?
2. Does someone have access at your facility?
3. Do you or someone at your facility have received Level 3 Access (SAMS GRID CARD)?
4. Does your facility have more than one NHSN user?

If you answered 'No' to any of these questions please contact us!

Polling Question

What NHSN topic would you like to discuss today?

- Data Integrity & Passing Quality Assurance
- Adding Users/ and steps to gain access to NHSN (level 3)
- How to change your email in NHSN & SAMS

Refresher & Recap

Data Quality Assurance Review

Review Your Data on data.cms.gov

Data.CMS.gov

COVID-19 Nursing Home Dataset
Based on [COVID-19 Nursing Home Dataset](#)

The Nursing Home COVID-19 Public File includes data reported by nursing homes to the

Get started Developers

📶 f 🐦

🔍 Type your CCN Here

More Views | Filter | Visualize | Export | Discuss | Emb

Week E ↓	Federal ...	Provider...	Provider...	Provider...	Provider...	Provider...	Submitted Data	Passed Quality Assurance Check	Res
12/27/2020							N		
12/20/2020							Y	N	
12/13/2020							Y	N	
12/06/2020							Y	N	
11/29/2020							Y	N	
11/22/2020							Y	N	
11/15/2020							Y	N	

<https://data.cms.gov/Special-Programs-Initiatives-COVID-19-Nursing-Home/COVID-19-Nursing-Home-Dataset/s2uc-8wxp/data>

Data Missing or Not Passing QA... is *Not* Counted

Week Ending	Provider Name	Submitted Data	Passed Quality Assurance Check	Residents Weekly Admissions COVID-19	Residents Total Admissions COVID-19	Residents Weekly Confirmed COVID-19	Residents Total Confirmed COVID-19	Residents Weekly Suspected	Residents Total Suspected	Residents Weekly All	Residents Total All	Residents Weekly COVID-19 Deaths	Residents Total COVID-19 Deaths
7/5/2020	Cara's Care	N		0	0	0						0	0
7/12/2020	Cara's Care	Y	N	10	0	0						0	0
7/19/2020	Cara's Care	Y	N	5	0	10						5	5
7/26/2020	Cara's Care	Y	N	9	0	20	0	0	0	5	5	5	10
8/2/2020	Cara's Care	Y	N	0	0	30	10	0	0	5	5	5	15
8/9/2020	Cara's Care	Y	N	0	0	40	11	0	0	5	5	5	20
8/16/2020	Cara's Care	Y	N	0	0	0	0	0	0	5	5	5	25
8/23/2020	Cara's Care	Y	N	0	0	0	0	0	0	5	5	5	30
8/30/2020	Cara's Care	Y	N	0	0	0	22	0	0	5	5	5	35
9/6/2020	Cara's Care	Y	N	0	0	0	22	0	0	5	5	5	40
				0	0	0	22	0	0	5	5	5	45
				0	0	0	22	0	0	5	5	5	50
				0	0	0	22	0	0	5	5	5	55
				0	0	0	22	0	0	5	5	5	60

Total cases instead of new cases

2 in a row > 10

Count error?

Late submission

>3 repeated numbers

<https://data.cms.gov/Special-Programs-Initiatives-COVID-19-Nursing-Home/COVID-19-Nursing-Home-Dataset/s2uc-8wxp/data>

Start with your Daily Calendar in NHSN

NHSN - National Healthcare Safety Network

MJOHN
NHSN 12

NHSN Home

Alerts

Dashboard ▶

Reporting Plan ▶

Resident ▶

Event ▶

Summary Data ▶



COVID-19



Click a cell to begin entering data on the day for which counts are reported.



29 November 2020 - 09 January 2021

Record Complete

Record Incomplete

22 23 24

29 30 31

03 04 05 06 07

Export your CSV
file each week to
verify your data

Upload CSV...

Download CSV Template...

Export CSV...

NHSN Checkpoints:

Export CSV file and Review for Errors

collectiondate	numresad	numresconfc19	numressusc19	numresdied	numresc19died	numitcfbeds	numitcfbeds	c19testin	c19testin	c19testin	c19testin	c19testin
mc19	numresconfc19	numressusc19	numresdied	numresc19died	numitcfbeds	edsocc	g	ab	b	gotherlab		
5/14/2020	0	0	0	0	0	120	116	Y	N	Y	N	
5/21/2020	0	0	1	0	0	120	114	Y	N	Y	N	
5/28/2020	0	0	0	0	0	120	110	Y	N	Y	N	
6/4/2020	0	0	0	0	0	120	111	Y	N			
6/11/2020	0	0	0	0	0	120	113	Y	N			
6/16/2020	0	2	0	0	0	120	114	Y	N			
6/18/2020	0	5	0	0	0	120	112	Y	N			
6/20/2020	0	1	2	0	0	120	110	Y	N			
6/21/2020	0	2	1	0	0	120	108	Y	N			
6/22/2020	0	2	1	1	1	120	109	Y	N			
6/23/2020	0	12	1	0	0	120	108	Y	N	Y	N	
6/24/2020	1	0	1	2	1	120	106	Y	N	Y	N	
6/25/2020	0	1	2	2	0	120	106	Y	N	Y	N	
6/26/2020	0	1	0	2								
6/29/2020	0	0	0	4								
6/30/2020	0	3	0	5								
7/1/2020	0	7	4	5								
7/2/2020	0	7	1	7								
7/8/2020	0	31	0	7								
7/9/2020	0	1	0	8	1	120	98	Y	N	Y	N	
7/10/2020	0	0	0	9	1	120	95	Y	N	Y	N	
7/13/2020	0	0	0	12	3	120	91	Y	N	Y	N	
7/14/2020	0	5	1	12	0	120	88	Y	N	Y	N	
7/15/2020	0	0	0	13	1	120	84	Y	N	Y	N	
7/17/2020	0	0	0	13	0	120	84	Y	N	Y	N	
7/22/2020	0	4	0	13	0	120	81	Y	N	Y	N	
7/27/2020	0	0	0	15	2	120	81	Y	N	Y	N	
7/29/2020	0	2	0	15	0	120	79	Y	N	Y	N	
8/4/2020	0	0	0	16	1	120	84	Y	N	Y	N	

Is data plausible based on census?

“Cumulative total” died rather than “new” cases were submitted each day.

Edit & Upload Your COVID-19 Data



27	28
04	05

[Upload CSV...](#) [Download CSV Template...](#) [Export CSV...](#)

It's magic, really!

<https://www.cdc.gov/nhsn/ltc/covid19/index.html> >

<https://www.cdc.gov/nhsn/pdfs/covid19/ltcf/fac-import-csv-508.pdf>

Contact Information:

- CMS Data FAQs:
 - <https://www.cdc.gov/nhsn/pdfs/covid19/lctcf/faq-cms-datarelease-508.pdf>
- Quality Assurance Rules:
 - <https://data.cms.gov/Special-Programs-Initiatives-COVID-19-Nursing-Home/Nursing-Home-Data-QA/bqa5-3dzf>

Email NH_COVID_Data@cms.hhs.gov

& nhsn@cdc.gov to remove the “flags” once you have corrected and verified your data.

Did *Your* Data Pass QA in December?

State	Unique facilities# NOT Passing QA \geq 1 week
Florida	22
Georgia	13
Louisiana	15
Alabama	8
North Carolina	13
Kentucky	10
Tennessee	5

Verify your data in NHSN, then email to NH_COVID_Data@cms.hhs.gov and nhsn@cdc.gov and request your flags to be removed.

Instructions:

https://www.alliantquality.org/wp-content/uploads/2020/10/October-ShopTalk_12SOW-AHSQIN-QIO-TO1NH-20-345_508.pdf

Week ending 12/27/20 CMS website: <https://data.cms.gov/Special-Programs-Initiatives-COVID-19-Nursing-Home/COVID-19-Nursing-Home-Dataset/s2uc-8wxp/data>

Data Quality in NHSN Summary

Is data plausible based on census?

1. **Download** your data each week in NHSN to double check for errors
2. **2** data submissions in a row >10 [20,15]
3. **3** data submissions that are consecutive or sequential [2,2,2][1,2,3,]

TIP: Data is uploaded to the CMS website on Sunday night...and available to view 11 days later on Thursday.

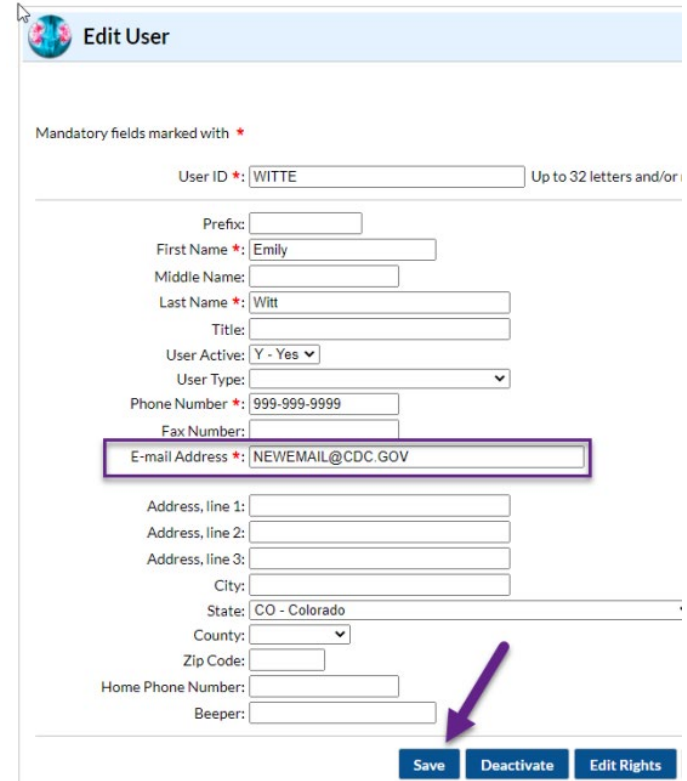
Change Your Email in NHSN & SAMS



Step 1: Change Your Email in NHSN

- At the NHSN home page, go to Users> Find>Find
- Click on your name, Edit, change your email address, then click Save.

Order is important. You must change in NHSN first.



Edit User

Mandatory fields marked with *

User ID *: WITTE Up to 32 letters and/or numbers

Prefix:

First Name *: Emily

Middle Name:

Last Name *: Witt

Title:

User Active: Y - Yes

User Type:

Phone Number *: 999-999-9999

Fax Number:

E-mail Address *: NEWEMAIL@CDC.GOV

Address, line 1:

Address, line 2:

Address, line 3:

City:

State: CO - Colorado

County:

Zip Code:

Home Phone Number:

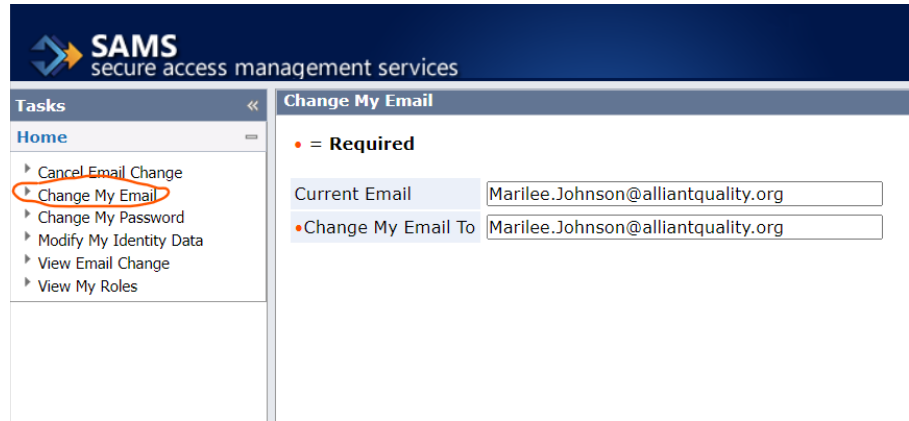
Beeper:

Save Deactivate Edit Rights

<https://www.cdc.gov/nhsn/pdfs/gen-support/edit-email-sams-facility-508.pdf>

Step 2 Change Your Email in SAMS

Go to <https://sams.cdc.gov> > My Profile >
Change my email > Submit



SAMS
secure access management services

Tasks << >>
Home
▶ Cancel Email Change
▶ **Change My Email**
▶ Change My Password
▶ Modify My Identity Data
▶ View Email Change
▶ View My Roles

Change My Email
• = Required

Current Email	Marilee.Johnson@alliantquality.org
• Change My Email To	Marilee.Johnson@alliantquality.org

You will NOT be able to access NHSN until you complete the change in SAMS and both email addresses are the exact same.

(takes 2 days) Follow the prompts sent to your new email inbox.

Add Users/ How to complete the SAMS Application

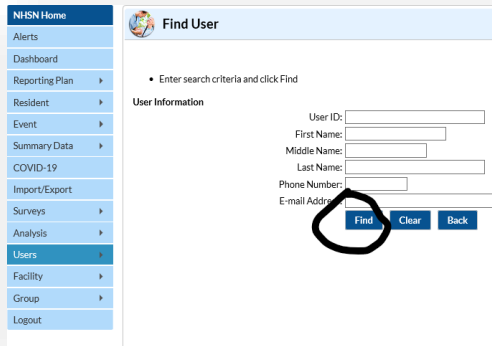


We want YOU to add
users to your NHSN
account!

Add Users

Hint: Check users.
Users>find, then find
again.

- Users>Add.



NHSN Home

Find User

• Enter search criteria and click Find

User Information

User ID:

First Name:

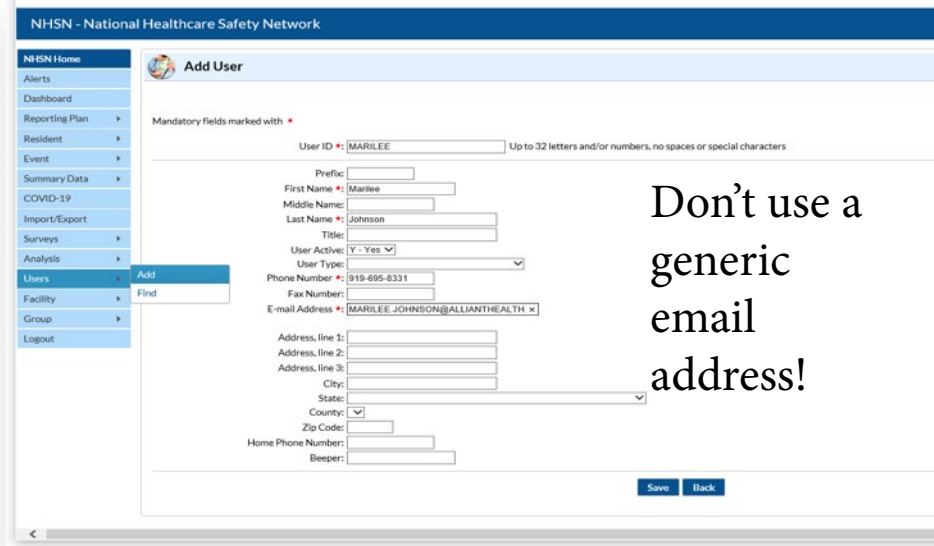
Middle Name:

Last Name:

Phone Number:

E-mail Address:

Find Clear Back



NHSN - National Healthcare Safety Network

Add User

Mandatory fields marked with *

User ID * MARLEE Up to 32 letters and/or numbers, no spaces or special characters

Prefix:

First Name * Marlee

Middle Name *

Last Name * Johnson

Title:

User Active: Y - Yes

User Type:

Phone Number * 919-695-8331

Fax Number:

E-mail Address * MARLEE.JOHNSON@ALLIANTHEALTH.X

Address, line 1:

Address, line 2:

Address, line 3:

City:

State:

Country:

Zip Code:

Home Phone Number:

Beeper:

Add Find

Save Back

Don't use a generic email address!

Add Users and Rights

Rights	Long Term Care Facility
Administrator	<input checked="" type="checkbox"/>
All Rights	<input checked="" type="checkbox"/>
Analyze Data	<input type="checkbox"/>
Add, Edit, Delete	<input type="checkbox"/>
View Data	<input type="checkbox"/>
Staff - Add, Edit, Delete	<input checked="" type="checkbox"/>
Staff - View	<input checked="" type="checkbox"/>
Customize Rights	<input type="checkbox"/>

[Effective Rights](#) [Save](#) [Back](#)

New User -Very Important!

The new user will **immediately** receive an email from NHSN@cdc.gov

Date: Thu, Jan 7, 2021, 11:33 AM
Subject: Welcome to NHSN!
To:
Cc:

Take Action
Now! Don't
Delay!



Welcome to the National Healthcare Safety Network (NHSN)!

You have been added as the type of user indicated for the following facility or Group:

Facility or Group Name: [REDACTED] Farm Living and Rehabilitation

User Type:

In order to participate as an NHSN user, you must agree to follow the rules of behavior for safe

Click on the URL below to read and indicate your agreement to abide by the rules.

[https://nhsn.cdc.gov/RegistrationForm/User.jsp?user_email=\[REDACTED\]@gmail.com](https://nhsn.cdc.gov/RegistrationForm/User.jsp?user_email=[REDACTED]@gmail.com)

New User: Agree to Rules of Behavior and Submit Training Date

National Healthcare Safety Network (NHSN)

[NHSN Home Page](#) > [NHSN Registration](#)

[back to NHSN Enrollment Requirements](#)

Facility/Group User & Administrator Rules of Behavior

In order to participate in the NHSN, you must read and agree to abide by the following rules of behavior for safeguarding the system's security. Scroll through the document below and click on the Agree or Do Not Agree button. To print a copy of the rules, click on the Print button.

INTRODUCTION

The National Healthcare Safety Network (NHSN) is a surveillance system that is developed, maintained, and used by the Centers for Disease Control and Prevention (CDC). NHSN enables participating healthcare facilities to submit and analyze data on patient and healthcare worker safety, such as surgical site infections, antimicrobial use and resistance, bloodstream infections, blood safety incidents, dialysis incidents, and healthcare worker vaccinations. It provides analysis tools that enable NHSN Users to generate a variety of reports, many of which use data aggregated by NHSN for benchmarking purposes. Healthcare facilities, state and local health departments, and other NHSN Users use these resources to identify prevention and quality improvement opportunities and track progress in efforts to prevent adverse healthcare events and enhance patient and healthcare worker safety. NHSN also provides links to best practices, guidelines, and lessons learned.

NHSN collects, processes, stores, and makes accessible to authorized users a large volume of sensitive patient and healthcare facility data. These data must be protected from unauthorized access, disclosure, or modification in accordance with a comprehensive set of confidentiality, security, and privacy policies.

 NHSN Fac GpUser and Admin ROB PDF (87KB/13 pages)



Do Not Agree


National Healthcare Safety Network (NHSN)

[NHSN Home Page](#) > [NHSN Registration](#)

[back to NHSN Enrollment Requirements](#)

For additional information on NHSN Training, please visit the [NHSN Training Website](#).

NHSN Training Date

I certify that I have completed all of the appropriate, required NHSN trainings on: 01/07/2021 

Submit

New User – Confirmation email

[A-Z Index](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#) <#>

National Healthcare Safety Network (NHSN)

[NHSN Home Page](#) > [NHSN Registration](#)

[back to NHSN Enrollment Requirements](#)

Rules of Behavior Confirmation

Thank you [REDACTED]! You have accepted the Rules of Behavior. Please refer to the previous email you received from NHSN for instructions on how to proceed.

For questions, please send an email to nhsn@cdc.gov

[Home](#) [A-Z Index](#) [Site Map](#) [Policies](#) [About CDC.gov](#) [Link to Us](#) [All Languages](#) [CDC Mobile](#) [Contact CDC](#)

Centers for Disease Control and Prevention 1600 Clifton Rd. Atlanta, GA 30333, USA
800-CDC-INFO (800-232-4636) TTY: (888) 232-6348, 24 Hours/Every Day - cdcinfo@cdc.gov

From: <nhsn@cdc.gov>
Date: Thu, Jan 7, 2021, 11:46 AM
Subject: NHSN Rules of Behavior Submitted
To: <[REDACTED]>

Thank you for reviewing and accepting the NHSN Rules of Behavior.

In order to begin using NHSN Reporting, you must first complete Secure Access Management Services (SAMS) registration and identity proofing. SAMS is a web portal designed to provide centralized access to public health information and computer applications operated by the Centers for Disease Control and Prevention (CDC).

You will receive an invitation email from SAMS with instructions regarding registration and identity proofing, which is required by law due to the nature of the data you will be accessing.

For the further information regarding SAMS identity proofing, please visit <http://www.cdc.gov/nhsn/sams/about-sams.html>. Please note that you must receive your SAMS grid card, which will be delivered to your home address via U.S. mail, before you may access NHSN via SAMS.

New User "Invitation to Register"

Scroll to the bottom of this email & register with the SAMS Partner Portal

From: <sams-no-reply@cdc.gov>
Date: Fri, Nov 6, 2020, 11:06 AM
Subject: U.S. Centers for Disease Control: SAMS Partner Portal - Invitation to Register
To: <Susie24676@gmail.com>

Hello Susan Jane Doe,

You have been invited to register with the SAMS Public Health System. This invitation was requested for you based on your specific role in public health. Below are the following CDC computer application(s):

- **National Healthcare Safety Network: NHSN Reporting**

A registration account has already been created for you. A username and password are provided below. This invitation is valid for 30 days.

To register with the SAMS Partner Portal, please click the following link or cut and paste it into your browser:

<https://im.cdc.gov/iam/im/SAMS3/ui/index.jsp?task.tag=SAMSRegistration>

When prompted, please enter:

- Your Email/User Name: Susie24676@gmail.com
- Temporary Password : **u9Re=8(Y**

[Click here](#) and click the Login button.

*****Note:** In order to access the SAMS Partner Portal, your browser **must** be configured to use TLS 1.2 encryption. If your computer is not configured for TLS, or if you are unsure, please contact your local IT System Administrator for assistance.

Look For This Email In Your Inbox

- Print this email and save in a secure place
- Do not delete the email

(The Fine Print: You will be in big trouble if you delete this email.)

From: sams-no-reply@cdc.gov <sams-no-reply@cdc.gov>
Sent: Wednesday, September 16, 2020 9:36 AM
To: johnson,marilee>marilee.johnson@allianthealth.org
Subject: CDC: SAMS Partner Portal - Identity Verification Request Form

Hello Marilee Johnson,

A request has been made on your behalf to provide you with additional application access based upon your specific role in public health. Before you can begin using these new application(s), U.S. law requires that CDC conduct some **additional identity verification steps** over and above any that you may have already completed.

**We apologize for any inconvenience you may incur and ask for your understanding and cooperation in our efforts to protect people's private data and prevent information misuse. Please be assured that CDC and its Programs have made every effort to keep this necessary process as simple and non-intrusive as possible. Also be assured that your identity information will only be used to help determine your suitability for access and that this data will not be shared outside of CDC programs.*

To complete identity verification, please print the form attached to this email message and follow the instructions provided below. The required steps are as follows:

Check Your Profile in SAMS

Legal name and home address
(not your work address)

SAMS
secure access management services

Menu

- My Profile ←
- Logout

Links

- SAMS User Guide
- SAMS User FAQ
- Identity Verification Overview

My Applications

National Healthcare Safety Network System

- NHSN Reporting *

* Strong credentials required.

Secure Access Management Services (SAMS) CDC

Welcome, Shea Gruffo Logout

Registration

Please provide the following information to register with SAMS, and click Submit. Required fields are marked with a red asterisk (*). Your registration will be routed to a SAMS Application Administrator for approval. You will receive an email notification when your registration has been approved and you have been granted access to SAMS.

User ID:

First Name*

Middle Name

Last Name*

Suffix

Email

Home Address

Address Line 1*

Address Line 2

City*

State*

Postal Code*

Country*

Tasks

Home

- Cancel Email Change
- Change My Email
- Change My Password
- Modify My Identity Data
- View Email Change
- View My Roles

Modify My Identity Data

• = Required

Required fields are marked with a

First Name Marilee

Middle Name

Last Name Johnson

Suffix

• Preferred Name Marilee

Email Marilee.John

Complete Your SAMS Application

- Print out the Identity Verification Form
- Locate two (2) forms of approved identity
- Get the form notarized by any notary such as your bank or UPS

Step 3b: Complete and Submit Identity Proofing Verification



From the **'Identity Verification Request'** email, print the Identity Verification Form, complete it, and take it to a notary public for endorsement. Using the SAMS contact information in the e-mail, digitally upload, fax, or mail the completed form and supporting documentation.

Once your information is received and approved, you will receive **'SAMS Account Activation'** and **'SAMS Activity Authorization'** emails, followed by receipt of your SAMS grid card, which will be delivered to your home address via U.S. mail. The approval process can take up to three weeks.

Note: Your SAMS grid card should be delivered to your home address via U.S. mail **within 2 weeks after you receive your SAMS approval email**. If you do not receive your SAMS grid card within two weeks, contact samshelp@cdc.gov for assistance.

Choose Your Two Proofing Documents

A List

- Driver's license
 - Not expired
 - Current home address*
- US Passport (not expired)
- US Military ID

B List

- Employee ID Card that includes:
 - Your name
 - Your organization
 - Your photo
- Voter ID or Registration Card
- Certified Birth Certificate

*Supply a utility bill with current address if different (not a cell phone bill)

<https://www.cdc.gov/nhsn/pdfs/sams/sams-id-508.pdf>

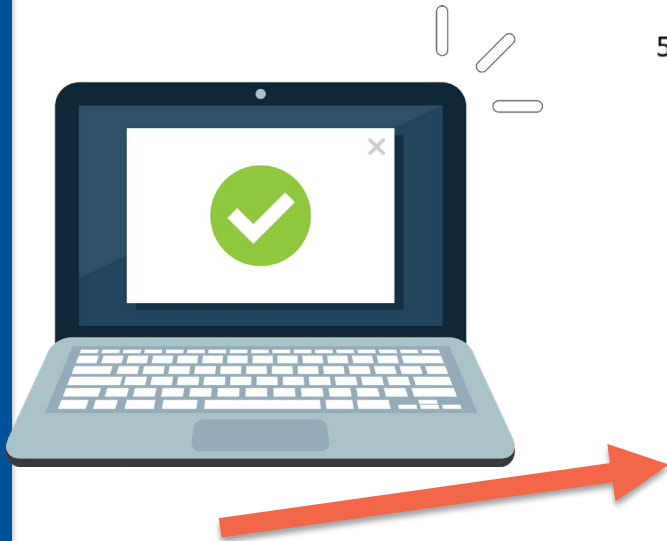
Helpful Tips

- Use a smart phone to take a clear picture of your driver's license
- Email/text the picture to your computer
- Print and save for later



Upload Your SAMS Application

Use the link located on Step 5 of your **Identity verification form.**



5. Submit the completed form via Upload or Fax, ***along with photocopies of your identity documentation and any supplemental documentation needed***, to SAMS by following the instructions below.

To Upload a Scanned PDF:

You may upload a ***single*** PDF that includes all of your proofing documentation (form, scan(s) of identification, notary stamp, supplemental documentation, etc) by logging into SAMS using your SAMS username and recently established password. To upload a document visit the following link:

<https://sft1-sams.cdc.gov/Proofing/Upload/upload.aspx>

SAMS Application

- Sign in using the new password you created.
 - For step-by-step instructions on how to upload a document, please reference the SAMS proofing guide. (<https://auth.cdc.gov/sams/SAMSProofingGuide.pdf>)
 - Call SAMS help desk to confirm receipt and acceptance of documents. 1-877-681-2901



Check Your Home Mailbox



Call the help desk, 1-877-681-2901, if you have not received your card 7-10 days after you upload the documents.

NHSN Login: <https://sams.cdc.gov>


SAMS grid card

Use your grid card

Choose a login option

External Partners

SAMS Credentials



SAMS Username


SAMS Password

Login

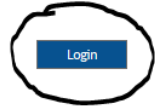
[Forgot Your Password?](#)

For External Partners who login with only a SAMS issued UserID and Password.

SAMS Grid Card



Click the Login button to sign on with a SAMS Grid Card




For External Partners who have been issued a SAMS Grid Card.

OR

External Partners

SAMS Grid Card



SAMS has assigned you CDC GRID card number: 42778. Please ensure this number matches the serial number printed on the lower left of your card.

Grid Card **A4:** **A5:** **D5:**

Login

For External Partners who have been issued a SAMS Grid Card.

Top Reasons for Level-3 Denial

Don't let this happen to you

1. Home address does not match driver's license
2. Legal Name does not match driver's license
3. Registered work address instead of **home** address
4. Driver's license is expired
5. Picture on driver's license is not clear
6. Notary stamp illegible/exp. date not visible
7. Only 1 document was submitted
8. Timed out



Important Tips!



- Use your **home address** not your work
- First & Last Name **must** appear **exactly** as it appears on your identity proofing document(s) (e.g., driver's license)
- Home address **must** appear **exactly** as it appears on your identity proofing document(s)

NHSN Hygiene -Add Users “Issues”

If you have added a user, and the user has agreed to the rules of behavior, and he/she did not receive an invitation email:

1. Email nhsn@cdc.gov with the subject line: **LTCF-add user/invitation to register**. Include the email address, full name, & NHSN org id and request a **new** invitation to register, explain you did not receive one yet.
2. If the new user never received a Welcome to NHSN email, please double check the email address you entered in NHSN. (User>Find>Find and review info)

Join & Confer Rights to Alliant Quality

Group Name: Alliant Quality-LTC

Group ID: 83378 Joining Password: Alliant20!

NHSN LV1 Home

- Alerts
- COVID-19
- Users
- Facility
- Group**
 - Confer Rights
 - Join**
 - Leave
 - Nominate
- Logout

Memberships

Groups that have access to this facility's data

Confer Rights

Leave Group(s)

Enter ID and Password for this facility to join a new group

Group ID:

Group Joining Password: **Join Group**

Back

Confer Rights-Long Term Care

! Please review the data rights that "LTCF Test Group" is requesting from your facility:
- Verify locations
- Press "accept" button to confer rights or [review current rights before accepting new rights](#)






General

- Facility Information
- COVID-19 View Data
- COVID-19 CSV Data Upload

Accept

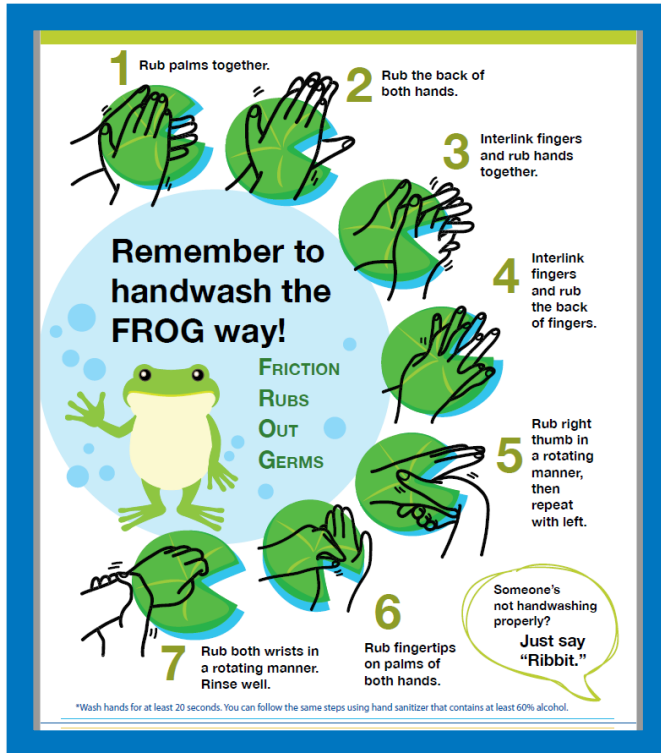
https://www.alliantquality.org/wp-content/uploads/2020/12/TO1_NHSNGroups_12SOW-AHSQIN-QIO-TO1NH-20-391_508.pdf

Have You Completed the CMS Targeted COVID-19 Training?

CMS Long Term Care Journal Volume II – Urinary Incontinence		
CMS Targeted COVID-19 Training for Frontline Nursing Home Staff		
CMS Targeted COVID-19 Training for Nursing Home Management	<p>CMS Targeted COVID-19 Training for Nursing Home Management</p> <p>This Targeted COVID-19 Training for Nursing Home Management is intended to provide administrative staff members with best practices for containing and preventing the spread of COVID-19 in nursing homes. This training will aid you in prioritizing resident and staff health during the COVID-19 pandemic.</p>	
Community Mental Health Centers Basic Training		
Complaint & Incident Intake for Long Term Care		

<https://qsep.cms.gov/welcome.aspx>

New Hand Hygiene Poster & Badge



<https://www.alliantquality.org/topic/hand-hygiene/>

Mark Your Calendar!



Shop Talk 3rd Thursdays at 2pm ET:

February 18th 2021: <https://bit.ly/37n28vT>

March 18th 2021: <https://bit.ly/3oXl8Hv>

April 15th 2021: <https://bit.ly/39RQmt5>

May 20th 2021: <https://bit.ly/2KD7zy8>

Visit our website for More info:

<https://www.alliantquality.org/shop-talks/>

Questions?

- Please put your questions into the Q & A.



Thank You for Your Time!

Contact the Patient Safety Team



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Aim Manager, Patient Safety

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**Quality Improvement
Organizations**

Sharing Knowledge. Improving Health Care.
CENTERS FOR MEDICARE & MEDICAID SERVICES

**ALLIANT
QUALITY**

The Quality Improvement Services Group of
ALLIANT HEALTH SOLUTIONS